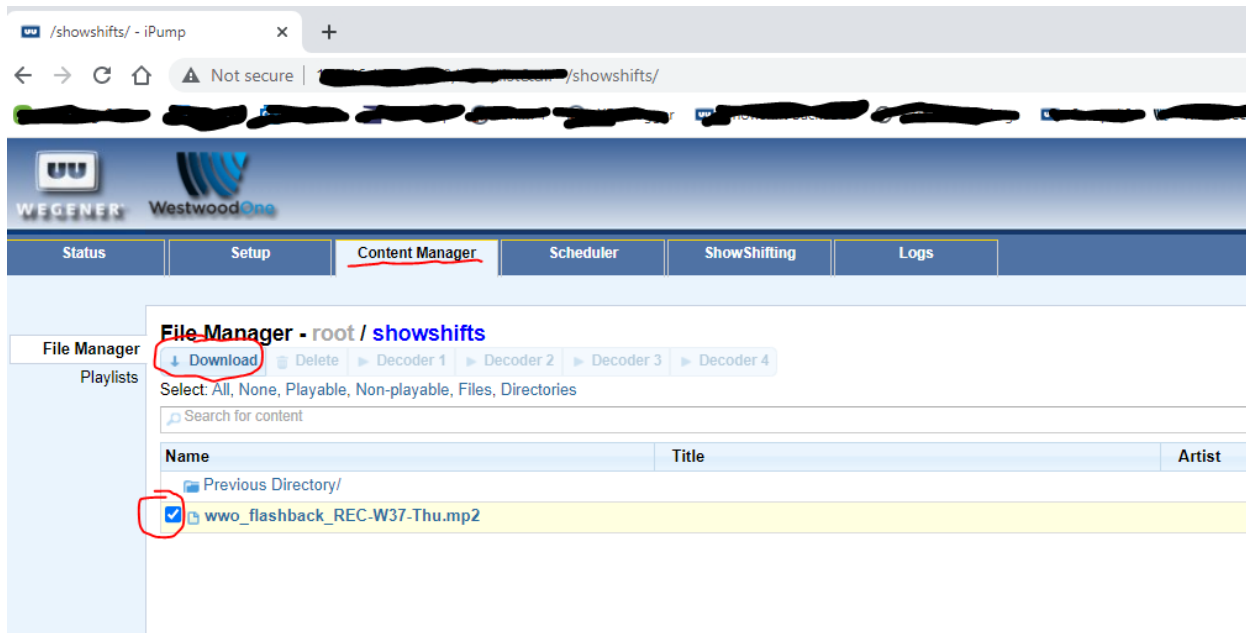


### Option 1, direct from the receiver:

Note – must be on a PC on the same network as the receiver.

1. Browse to the receiver's IP address
2. Select the Content Manager tab
3. Select the Showshifts link
4. Check the box next to the current week's file (this is week 37)
5. Select "Download" just under File Manager



### Option 2, from the Windows Server File Menu:

Note – must be on a PC on the same network as the receiver.

1. In the windows search bar, type in the receiver IP address preceded by `\\`, e.g. `\\192.168.1.125` and hit enter
2. Double click the Files folder
3. Double click the showshifts folder
4. Select the file you want to open or move to audio editing software

